

COMPLAINTS FORM

We value your feedback so if you are unhappy with our service, please let us know. It helps us to continually improve and ensures that our customers are satisfied.

PROPERTY ADDRESS: _____

PLEASE FILL OUT YOUR PERSONAL DETAILS:

Name: _____ Tel. #: _____ Mobile #: _____

Address: _____ Email: _____

Please Tick below if you are a:

- Client Vendor Owner Tenant
 Prospective Customer

PLEASE INDICATE THE NATURE OF THE COMPLAINT

Customer Service ()	Fee ()	Other ()
Time Frame ()	Valuation Report () REF #: _____	

NB: complaints regarding valuation opinions MUST be supported by evidence such as recent sales or rentals.

Please provide details of your dispute/complaint below including the time and place.

How would you like this matter resolved? _____

Your Signature: _____ Date: _____

Complaints will be investigated and responded to within ten (10) working days